



# HEALTH, SAFETY & WELFARE POLICY STATEMENT

The Health & Safety at Work etc Act 1974

(Document Number AKD-SAF-POL-001)

Issued By: Leila Mitchell / HSE Manager

Authorised By: Mark Jones / Managing Director

## Health, Safety & Welfare: Our Policy

AKD fully accepts its responsibility to ensure that arrangements are in place to protect the health, safety and welfare of all employees (and others) who may be affected by its actions. All employees are made aware of their legal obligation to co-operate with the AKD Management Team in respect of the Company's responsibilities as well as their own 'duty of care' to ensure the safe welfare of themselves and others who may be affected by their actions. This is communicated via the HSE Policy Manual (Doc. No. AKD-SAF-M-003).

Our ultimate goal is an accident-free workplace and all personnel are encouraged to positively participate in all aspects of the safety process to maintain a safe & healthy working environment. AKD commits adequate financial and physical resources to reach this goal.

To achieve this AKD is committed to: -

- Provide adequate control of the health and safety risks arising from our work activities.
- Continuous Health and Safety improvement.
- Provide adequate welfare arrangements and facilities for employees and other site users.
- Consult with our employees on matters affecting their health, safety and welfare.
- Provide and maintain safe plant and equipment.
- Ensure safe handling and use of hazardous or dangerous substances.
- Provide appropriate information, instruction and supervision for employees.
- Ensure all employees are competent to do their work and to give adequate training and instruction as necessary.
- Prevent accidents and cases of occupational ill-health at the workplace.
- Maintain safe and healthy working conditions.
- Ensure the health and safety of all employees including contractors, visitors and members of the public whilst on site or on Company business at other work locations.
- Regular auditing & safety inspection of the site and fully investigating accidents and near misses to eliminate similar occurrences.

In addition to the above, it is our policy to ensure safe systems of work are in place in accordance with relevant UK Safety Laws, Regulations and Codes of Practice, detailed within our HSE Policy Manual.

Mark Jones  
Managing Director

11.04.11

Date

Leila Mitchell  
HSE Manager

08.04.2011

Date

Mr. Mark Jones, Managing Director, is responsible for achieving and complying with arrangements aided by the management team, in their area of expertise and authority. Ensuring Health and Safety is of equal importance of that of Production, Quality and Environment within the Company.

This policy will be subject to continuous monitoring and update, particularly to reflect changes in the type or scale of our operations. The overall policy will be subject to revision and update as necessary, at 12 monthly intervals as a minimum.

All personnel shall ensure that the requirements of this policy are complied with at all times. Any employee who knowingly violates Company HSE policies and procedures or site rules shall be subject to disciplinary action, up to and including gross misconduct or instant dismissal.

**NOTHING WE DO SHOULD EVER BE SO URGENT OR IMPORTANT THAT WE CANNOT TAKE THE TIME TO DO IT PROPERLY AND SAFELY.**